

# Board of Directors Meeting Minutes



Date: Tuesday, September 16, 2025  
 Time : 7:30pm EST  
 Frequency: Monthly

Topic		Minutes				
Call to Order		7:33pm, Quorum met				
Roll Call						
Title and Name		Present	Absent	Arrival Time	Exit Time	Notes
President	Samantha VanSickle	X		7:31pm	10:31pm	
Vice President	Samantha Crook	X		7:31pm	10:31pm	
Director	Kate Walls	X		7:31pm	10:31pm	
Director	Christine Forsyth	X		7:31pm	10:31pm	
Director	Misha Duvernoy	X		7:49pm	10:31pm	
Director	Mindy Davis	X		7:31pm	10:31pm	
Non Voting Attendees		Present	Absent	Arrival Time	Exit Time	Notes
Executive Admin	Angela Wiggs	X		7:31pm	10:31pm	
Treasurer	Denise Krause		X	n/a	10:31pm	
Registrar	Denise Krause		X	n/a	10:31pm	
Secretary (Officer Only)	Heather Ercolano	X		7:31pm	10:31pm	
Approval of Prior MINUTES				ACC/REJ	Motion by	Second by
August 19th Meeting	August BOD Minutes,			ACC	M. Davis	C. Forsyth
August 26th Meeting	Additional August Meeting BOD Minutes			ACC	M. Davis	C. Forsyth
Committee Reports						
Finance	Sent to the BOD 9/4/25, accepted as presented					
Public Relations	No updates as of 9/12/25					
Shows	Buckeye Summer Classic 16 horses, 2024-35 horses Lake Erie Feathered Splash 37, NEW Texas Rose Summer Breed Show 10 horses, 2024-12 horses Colorado Gypsy Fest 55 horses, 2024-50 horses Gypsy Congress 39 horses, 2024-68 horses					
Registration	Registrations 114 Transfers 146 New Members 18 Renewed Members 21					
Evaluations	Chickasha OK- 22 tests submitted Red Bluff CA- 12 tests submitted (pending 7)					
Licensed Officials	No updates as of 9/12/25					
Grievance	No updates as of 9/12/25					
Youth	No updates as of 9/12/25					
Rules and Bylaws	No updates as of 9/12/25					
Nominations	No updates as of 9/12/25					

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Marketing and Publications	No updates as of 9/12/25
AW and Unsportmanlike Conduct	No updates as of 9/12/25
Region Reps	No updates as of 9/12/25
Education and Planning	Minutes sent 9/15/25 Reviewed the statistics of Constant Contact list, 55% of members are opening emails this year, last year we were at 7%. Membership list is accurate and up to date, if members are not "getting" the emails they need to reach out the GVHS for common trouble shooting steps. Constant contact lists are not the voting lists, does not allow for multiple votes. LOC needs to be involved in illustration of proper gypsy vanner.
Events	AGM Update in "Old Business"
Awards	No updates as of 9/12/25
<b>Message From the President</b>	
None for tonight.	
<b>Recognition</b>	
M. Davis kudos to H. Ercolano and A. Wiggs for all the work and effort put in	
<b>Old Business:</b>	
Open Action	S. VanSickle to determine time and date for Officer meeting. Need to review use of the form for Expenses. <b>Update:</b> A. Wiggs to work with D. Krause for date and time.
Open Action	LOC to create questions for judges, A. Wiggs and H. Ercolano to create form. Update, S. VanSickle to follow up with LOC week ending 7/18/25. <b>Update:</b> not completed, <b>ACTION:</b> A. Wiggs and H. Ercolano to draft questions for Judges for online profiles, S. VanSickle to send starting point.
Open Action	S. Crook to work on drafting document retention policy. <b>Update:</b> Draft in process, looking at Texas Business Code. Target to review at October Meeting.
Open Action	A. Wiggs to send stickers, postcards, and pens for Equine Affaire. <b>Complete</b>
Open Action	Previous Member concern, A. Wiggs to send again to BOD for review. Need to respond to member and explain that without a formal grievance there is no formal investigation to be completed. Reviewed by the BOD and with no formal documentation this topic is closed. <b>Complete</b>
Open Action	A. Wiggs to gather information for previous legal documentation regarding a previous member concern and send it to BOD. <b>Update:</b> Reviewed information provided, A. Wiggs to reach out to legal support to get additional documents from previous decisions made. Needs formal response drafted prior to October BOD meeting to approve letter to be sent to previous member.
Open Action	H. Ercolano to finish travel policy. <b>Drafted and In Progress</b>
Open Action	Update Amateur declaration to be received prior to showing and create show lease form, H. Ercolano and A. Wiggs to work on this for 2026. <b>Drafted completed and ready for review</b> , sent via email 9/16/25

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Open Action	A. Wiggs to work on promotional items, <b>Completed</b> H. Ercolano and awards committee to work on halters and chairs, M. Davis and A. Wiggs to coordinate booth setup. <b>Completed</b>
Open Action	M. Duvernoy to work on 2026 budget based on 2025 attendees. Need to determine path forward and solidify location. Update: Budget proposed, schedule options discussed, breed to offer different pricing options depending what people want, make it more customizable for members. <b>Motion</b> by S. Crook to approve AGM budget as presented, <b>Second</b> C. Forsyth, all in favor, <b>motion passes. ACTION:</b> Need drafted agenda for AGM and Judges Meeting to M. Duvernoy by next Tuesday
Open Action	M. Davis recommended M&M company for promo items, need to determine permanent source and option for members to order. <b>Update:</b> Met with company and received catalogue of options. Members would be able to order directly from the company. <b>ACTION:</b> M. Davis to get Quote from two others and compare a few items. Complete by end of next week.
Show Points Survey	Need to determine path forward, survey was not sent as another option was sent and not discussed or commented on. <b>UPDATE:</b> Add bronze/silver options to survey, send to BOD and then distribute to membership.
Show Coordinator	Still on hold pending Financial review and transition of duties amongst current staff, review in July BOD, Table until September. <b>Update:</b> Table show coordinator until survey closes. Additionally, <b>ACTION:</b> H. Ercolano to make a FB post to recruit a Secretary for 2026.
<b>New Business:</b>	
Horse Illustrated	Horse Illustrated reached out to us 9/11/25 and asked for an ad in their breed edition. Ad prices range from \$400, \$800 and \$1500, quarter, half and full page. Motion to place an ad provided there is adequate time to design professionally by S. VanSickle, second by M. Duvernoy, all in favor, motion passes. <b>ACTION:</b> A. Wiggs to follow up with Horse Illustrated about pricing and timeline.
Nominations	M. Davis drafted a proposal to update the Nominations process Review requirement for 2 year commitment for qualified BOD candidates. <b>Motion</b> by S. VanSickle to update the process and procedure for nominations and vetting BOD candidates, <b>Second by K. Walls</b> , all in favor, M. Duvernoy recused herself, <b>motion passes.</b>
Job Responsibilities/Expectations	Review drafted responsibilities for Executive Admin and Registrar, table until October.
Calendars	M&M is an option for printing at \$6.95 a piece, missing 5 photos, <b>ACTION:</b> M. Davis to work with C. Forsyth gathering the remaining photos.
Presidential Terms	<b>Motion</b> by S. VanSickle to limit Presidential lifetime term to maximum of three years and a maximum of two of them consecutively effective beginning calendar year 2025, <b>Second</b> by M. Davis, in Discussion the BOD tabled vote until October would like more complete verbiage in place prior to voting.
<b>Action Item Review:</b>	
<b>ACTION:</b>	A. Wiggs and H. Ercolano to draft questions for Judges for online profiles, S. VanSickle to send starting point.

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<b>ACTION:</b>	Need drafted agenda for AGM and Judges Meeting to M. Duvernoy by next Tuesday
<b>ACTION:</b>	M. Davis to get Quote from two others promo item/printing type companies and compare a few items. Complete by end of next week.
<b>ACTION:</b>	H. Ercolano to make a FB post to recruit a Secretary for 2026.
<b>ACTION:</b>	A. Wiggs to follow up with Horse Illustrated about pricing and timeline.
<b>ACTION:</b>	M. Davis to work with C. Forsyth gathering the remaining photos for Calendar
<b>Next BOD Meeting:</b>	
Thursday, October 16, 2025 next meeting	
End of Meeting: 10:31pm	Motion to adjourn S. VanSickle, Second S. Crook, all in favor.